

UHI Moray Postal Booking Form

**Payment, Purchase Order, Letter from Employer/Sponsor or Fee Waiver details are required with your Booking Form.
Form received without method of payment will not be processed.**

Course Title(s):		Start Date(s):	
Course Location(s):		Day/Evening:	
Where did you find out about this course(s)?			Student Number (current and past students)
Title:	Forename:	Surname:	
Home Address:		Date of Birth: (DDMMYY)	SQA/Scottish Candidate Number (if applicable)
		Country of Birth:	
Postcode:		Nationality:	Marketing From time to time, UHI Moray may also use your information to contact you for marketing purposes. We may contact you by email, phone or mail. <input type="checkbox"/> Please tick (✓) box if you would like to be contacted in respect of marketing of future College provision.
Telephone (Home):	Telephone (Day):	Mobile:	
Email:			

To help us monitor the effectiveness of our equal opportunities policy, please indicate to which group you belong: [Please tick (✓) one box]

- | | | |
|---|--|---|
| <input type="checkbox"/> (11) White British (inc. Wales & NI) | <input type="checkbox"/> (22) Black African/British Black African | <input type="checkbox"/> (42) Mixed - White & Black African |
| <input type="checkbox"/> (12) White Irish (ROI) | <input type="checkbox"/> (29) Other Black background | <input type="checkbox"/> (43) Mixed - White & Asian |
| <input type="checkbox"/> (13) White Scottish | <input type="checkbox"/> (34) Chinese | <input type="checkbox"/> (39) Other Asian background |
| <input type="checkbox"/> (17) White English | <input type="checkbox"/> (31) Asian or Asian British - Indian | <input type="checkbox"/> (49) Other mixed background |
| <input type="checkbox"/> (18) White Welsh | <input type="checkbox"/> (32) Asian or Asian British - Pakistani | <input type="checkbox"/> (80) Other ethnic background |
| <input type="checkbox"/> (19) Other White | <input type="checkbox"/> (33) Asian or Asian British - Bangladeshi | <input type="checkbox"/> (98) Information refused |
| <input type="checkbox"/> (21) Black Caribbean/British Black Caribbean | <input type="checkbox"/> (41) Mixed - White & Black Caribbean | <input type="checkbox"/> (99) Information Not Known |

Disability/Health or Medical Condition [Please tick (✓) relevant box(es)]

- | | | |
|--|--|--|
| <input type="checkbox"/> (A) No known disability | <input type="checkbox"/> (P) Personal Care Support | <input type="checkbox"/> (G) Learning Difficulty |
| <input type="checkbox"/> (X) Dyslexia | <input type="checkbox"/> (F) Mental Health | <input type="checkbox"/> (B) Autistic Spectrum Disorder |
| <input type="checkbox"/> (C) Blind/Partially Sighted | <input type="checkbox"/> (E) Unseen disability (Diabetes/Asthma/Cancer etc.) | <input type="checkbox"/> (R) Information Refused |
| <input type="checkbox"/> (D) Deaf/Hearing impairment | <input type="checkbox"/> (J) Multiple Disabilities | <input type="checkbox"/> I carry time-critical medicines (eg. Epi-pen) |
| <input type="checkbox"/> (H) Wheelchair/Mobility | <input type="checkbox"/> (I) Disability not listed | |

Please tick (✓) box if you **would** like to arrange additional support (including learning support)

METHOD(S) OF PAYMENT

Course fees can be paid in advance through our secure online portal
www.moray.uhi.ac.uk/payments

Course fees **not** paid in advance will be invoiced. Please tick (✓) the relevant box below for who is to be invoiced.

- Please tick (✓) box if you are self-funding your course fees - you will be invoiced by the College
- Please tick (✓) box if your employer/sponsor will be paying your course fees **and** complete the section below

Employer/Sponsor to be Invoiced

Contact Person:.....

Company Address:

.....

Purchase Order Number

Part Time Fee Waiver

Please state which benefit you receive and provide proof of benefit with your application. (Commercial courses are not eligible.)

Cancellation Policy

50% of the course fee will be charged if cancellation is within a week of the start date and full payment in the case of cancellation within 2 working days of the start date.

REFUNDS

Course fees are not normally refundable, except in special circumstances and at the College's discretion.

Signed..... Date