

Declaration of Income & Expenditure

Please use Bank Statements, Household accounts etc. to give a full account of your income and expenditure as an award will be based on the information you submit as this demonstrates your circumstances.

Monthly Income

For Office Use
only

College Bursary

Self (if award known) £

Spouse/Partner £

Dependants or other family member in household £

SAAS Grant/Allowances/Student Loan

Spouse/Partner £

Dependants or other family member in household £

Full Time/Part Time Employment income

Self £

Spouse/Partner £

Dependants or other family member in household £

Family Income (partner, spouse, parents, dependants)

Maintenance & Child Support Payments £

Pension – DWP and Pension Credit £

Pension – Company/Employers £

Bereavement Benefit £

Widow/er(s) Pension £

Job Seekers Allowance £

Incapacity Benefit/Employment and Support Allowance £

Income Support/Universal Credit Standard Allowance £

Working Tax Credit £

Child Tax Credit/Universal Credit Children £

Child Benefit £

Disability Living Allowance/PIP £

Carer's Allowance £

Attendance Allowance £

Housing Benefit/Universal Credit Housing Element £

Other (e.g. from lets and rentals) £

Other £

Other £

Other £

Continue on a separate sheet if necessary. Please if you have done so.

Total £

Monthly Expenditure

Essential Housing & Living Costs

Mortgage/Rent £

Council Tax £

Food/Housekeeping £

Gas & Electric £

Telephone £

Child Support Payments £

Other regular monthly expenditure (please detail)

_____ £

_____ £

_____ £

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Continue on a separate sheet if necessary. Please if you have done so.

Total £

For Office Use only

PLEASE NOTE

- All information in this form will be treated as strictly confidential by all persons through whose hands it may pass.
- The College is under a duty to protect the public funds it administers and to this end may use the information provided on this form for the prevention and detection of fraud.
- The College is registered under the 1998 Data Protection Act. Under 'the Act' the information in this form will be stored on a computer system by the College for the purposes of assessment and payment.

Photocopies of the following **MUST** be submitted to support your application

- Council Tax Statement
- Mortgage Statement/Tenancy/Lease Agreement (showing you name and address) (if applicable)
- Childcare contract if not a College Nursery (if applicable)
- Two recent and consecutive months bank statements for all accounts of you and your spouse/partner's
- Three months' payslips for you and your spouse/partner

Declaration

I declare that, to the best of my knowledge, all the information given in this form is true.

I understand that if I give false information, or withhold relevant information, my application may be cancelled and, if necessary, action will be taken against me to recover any money paid to me by the College.

I understand that I may be required to provide documentary evidence of all my income and expenditure now and/or at a later date.

I undertake to inform the College of any changes in my family's financial circumstances that may affect my award.

I understand that the College reserves the right to re-assess my entitlement to support.

Student's Signature

Date

D D

M M

Y Y

For Office Use Only

Student's Name

Student Number

Date Issued (by the Student Finance Team)

D D

M M

Y Y

Date Returned

D D

M M

Y Y