



GDPR RESTRICTED PERMISSION

Income Declaration Form UHIFEC13

Student Details

Name Student ID

DOB / /

Person 1 or 2 as stated in the Online FE Student Support Fund Application Details

(father, stepfather, mother, stepmother, parent’s partner or husband, wife, civil partner or partner)

Name

Postal Address

Postcode

Email Address

You must provide details of income from all sources for the full tax year immediately past.

Income	Supporting Document Required	Amount
PAYE income for tax year ending 05 April 20__ from salary, wages, commission, bonuses and overtime. Please write the total before deductions for Income tax, National Insurance and superannuation contributions (also exclude employers deductions for accommodation etc.)	P60	
Net Profit from self-employment income for year ending 05 April 20 __	SA302 and HMRC Full Tax Computation	
Taxable income from property and land.	SA302 and HMRC Full Tax Computation	
Income from Working Tax Credits (Not Child Tax Credits) or Universal Credit	Tax Credit Award Notice or UC Monthly Statement	
Income from private, employers or retirement pensions.	Pension P60/annual Statement	
Income from state benefits, including pension and allowances (excluding Child Tax Credits and Child Benefit)	P60U	
Income from Bonds, Trusts, Bank and Building Society accounts or investments.	Annual Statement	
Dividends receivable.	Annual Statement	
Other income such as Maintenance.	CSA/Solicitor/ Accountant/Court Letter/Bank Statements	
Other income (please specify)	Annual Statement	
Sub Total		

Continued overleaf

Deductible Expenditure	Supporting Document Required	Amount
If you pay maintenance for a child in further or higher education (other than the student) please enter the amount you pay along with their name and date of birth.	CSA/Solicitor/ Accountant/Court Letter/Bank Statements	

Total

Declaration and permissions

- As far as I know, the details above are complete and accurate.
- I agree to give you any further information and supporting documentation requested.
- I agree to tell you immediately if my circumstances change in any way.
- I understand that if I give false information or do not give complete information, the support may be withdrawn, and the student will be liable to repay some, or all of the funds awarded.
- I understand that my income details will be used to calculate the student's funding eligibility.
- I understand that the student's funding eligibility is calculated against an income scale and the student may be able to use the scale to determine the approximate minimum income level of myself combined with any other person whose income is also being declared.
- I understand that where there is more than one person to provide income details for the award calculation, the award will only be calculated when all income details and supporting documentation is provided.

Signature

Date

On completion of this form, please retain a copy for your records and send the original to the appropriate Student Funding Team for the UHI partner college listed below.

Please send this document and clear copies of the supporting documentation to the college below either by email or post or by visiting the College. Please also contact us if you wish to discuss how your data will be stored.

UHI Argyll
email: ACBursary@uhi.ac.uk

UHI Inverness
Tel.: 01463 273482
email: funding.ic@uhi.ac.uk

UHI Moray
Tel.: 01343 576354, 576206, 576318, 576218
email: Student.Services.moray@uhi.ac.uk

UHI Perth
email: StudentFunding.Perth@uhi.ac.uk

UHI North Highland)
Tel.: 01847 889227
email: nhcstudentsupport@uhi.ac.uk

UHI Outer Hebrides
email: lestudentservices@uhi.ac.uk

UHI West Highland
email: funding.whc@uhi.ac.uk