

Below is an example of an acceptable Bank Statement. The document you provide must show:

- Account holders name
- Account holders address
- Transactions for the period/time frame requested (normally any two months immediately before the funding application)

The best way to provide this document is to download your statement. There is normally an option on screen to either say “print your statement” or “Statement options” there will always be an option for this if you can view or do online banking. You can then **“Print to PDF”/“Save as PDF”** You will have to save the document to your device (laptop, Computer or phone).

Screenshot images of Bank Statements from your phone can be time consuming for you to do and if they don't show the above information will not be considered acceptable, **YOU MUST** provide all transactions and all bank accounts not just a monthly summary.

## Bank of Scotland and Halifax example

**Statement** View upcoming payments **NEW**

< Dec 2016 Jan **Feb** > All transactions Search

**February** Statement options

In + £1,711.17  
Out - £3,511.27

DATE	DESCRIPTION	TYPE	IN (£)	OUT (£)	BALANCE (£)
<span>View Pending Transactions</span> <span>+</span>					
21 Feb 18	Starbucks	DEB	7.50		999,999.99
21 Feb 18	Tesco	DEB		2.35	999,999.99
21 Feb 18	British Gas	DEB		78.00	999,999.99

## Santander example

Transactions

Transfers

Orders

Direct Debits

Credit Cards

Services

Settings

Us

My accounts

View transactions

Manage overdraft

View charges

e-Documents

QUICK TRANSFER

Transfer from...

Amount (£)

Go

CONTACT US

New messages

Send secure message

Call us

Visit branch

Print

Help with this page

Account: 09-01-27 01234567 - Bank account

Go

Current balance: £1,725.00

Available balance: £1,725.00

Show transactions: from / / to / /

Search

The latest transactions for your account are shown below. If you would like to switch off your paper statements, please click [here](#).

Download transactions

Transactions

Date	Description	Money in	Money out	Balance
04/10/2010	CARD PAYMENT TO WELCOME BREAK		£4.55	£500.00
04/10/2010	CARD PAYMENT TO COMBEMARTIN SERVICES		£20.00	£480.00
04/10/2010	CARD PAYMENT TO POST OFFICE LTD		£85.25	£394.75
05/10/2010	CARD PAYMENT TO WAYTOWN FARM		£23.77	£370.98