

# Moray College UHI – Class Rep Meeting Minutes

## 24<sup>th</sup> November 2020 – 12pm to 1pm

### Present:

**Class Reps:** Audrey West, Bronwyn Shaw, Caelum Leese, Corey Anderson, Connor Mitchell, Elana Smith, Elizabeth Harley, Emma Coutts, Gemma Williams, Jamie-Lee Usher, Jennifer MacKean, Hannan Price, Katrina Stewart, Kelly Blakemore, Lauren G, Liam Cormie, Lilia Lee, Pollyanna Allsop, Rebecca Stevenson, Sam McCready, Sarah Ratcliffe, Sophie McIntyre, Tracey Coutts-Trotter

**Staff:** Joel Hockney, Heather Sharp, Nikki Yoxall

**HISA Officers:** Kyle Gee – Depute President Education, Hermione Morris - Depute President Activities and Welfare

**Apologies:** Caitlyn Hay, Rhiannon Stradling, Bianca Creaser

### December Activities

We let the Class Reps know of all the activities that our activities Depute President, Hermione has planned and that HISA Moray are running around next month, so that they could pass that information on to all their fellow students.

We have a Gingerbread Decoration Competition as well as a Winter Art Competition that both open from the 1<sup>st</sup> December to 20<sup>th</sup> December (enter for a chance at prizes!), with a HISA Moray Gingerbread Decorating livestream on 4<sup>th</sup> December from 3pm to 5pm for possible inspiration. HISA Moray also have a mindfulness Winter Doodles livestream on Monday 7<sup>th</sup> from 3pm to 5pm. We also have some downloadable activities for some winter fun!

On Friday 18<sup>th</sup> at 7pm, HISA Moray are also running a movie night which Class Reps voted on which film to watch in this Class Rep Meeting.

There will be more activities that the wider HISA team that will be running that are available for Moray College UHI students, there will be more details soon on our social media and at the next Class Rep meeting.

If there are events that you enjoyed or would like to see again, please contact us on our social media or by email so that we can make sure to run them again in future.



## Open Floor Feedback

- A Class Rep brought forward a suggestion to order food through the MyDay page or have a half-session open at the refectory. The Class Rep also highlighted that now into the winter, they were disappointed to not have hot drinks at the vending machine.
  - Nikki Yoxall explained that the refectory is closed because it is not economically serviceable anymore, though the vending machine should not be taped off for hot drinks and snacks which should be solved soon
    - *The vending machine will have hand wipes, hand sanitation and most machines have the option to pay by contactless card to reduce contamination.*
  - While the refectory is closed, there is still the Beechtree that is open for takeaway that has maintained lower prices than they normally would for accessibility for students. There is also the option to email in advance to 'sit in' while eating or drinking at the Beechtree.
  - A Class Rep did suggest that students come in small groups rather than large numbers as they may overwhelm new students and delay orders at Beechtree.
- A Class Rep brought forward that at the Biblical Gardens there are no sanitary products for toilets.
  - Sanitary products are being sent out to students that require them, though we also look to investigate this issue.
- A Class Rep asked if there were plans to open for time slots to for the library.
  - Nikki Yoxall responded that are they are planning to do timetable slots at the library, but there is a very important need to keep capacity of the building down. In addition, student services staff who are needed to run the library are not able to come back until Scotland enters a lower lockdown stage.
  - This will hopefully put in place next academic year if Government Guidance and local Lockdown laws allows for it.
- A Class Rep said that not all their class can get access to printers and are used to get printing allowance but do not have it anymore due to the lockdown. They were requesting if they could get some form of reimbursement for necessary printing.
  - Nikki informed the Class Reps that the Print room is open from at Moray College.
- Some Class Reps were having an issue with receiving feedback from lecturers, with not enough feedback from lecturers to know how well they are doing on their coursework.



## Positive Feedback

- A Class Rep also stated that the Sporting lecturers were being effective at teaching and are very considerate to students having issues with connectivity issues.
- A Class Rep wanted to add that the Level 6 Computing and Digital Media Student that lecturers doing a fantastic job and are very supportive.
- Another Class Rep that said that all their lecturers were doing a great job, with breakout rooms are a very helpful tool.
- A NC Acting and Theatre Performance Level 6 Class Rep also brought up that their lecturers had also used a great timetable tool to help students to focus on their work.
- A separate Class Rep also brought up that their lecturers and feedback on assignments and reiterated that breakout rooms work very well for them.

## Feedback from Last Class Rep Minutes

- Responding to feedback that Linkwood campus has nowhere for students to sit down and eat food between classes, there are two rooms in Linkwood for students to eat between classes in break times.
- HISA Moray passed on the feedback about emails not being responded back to in a timely manner to Heather Sharp and Nikki Yoxall to action. If Class Reps that brought up this issue could get in contact with Heather Sharp and Nikki Yoxall with more details.
  - We advise for students that are not receiving emails in a timely manner repeatedly from lecturers to bring this up to your LDWs, PATs and get in touch with us at HISA.
- We took feedback from Class Reps at the last meeting that lecturers and students are struggling IT issues back to Nikki Yoxall and Heather Sharp:
  - There is a weekly email that goes out on Friday to all students by the Student Brightspace Support Team who are more than happy to assist you. They are also IT trained so can they also support you with other IT issues if you have more than. So you can email [mcbrightspace.moray@uhi.ac.uk](mailto:mcbrightspace.moray@uhi.ac.uk) if you are having Brightspace and other IT issues.
  - Moray College UHI is the only academic campus providing this form of Brightspace assistance so make sure to use it if you are having challenges.
  - You can also use the self-service portal on UniDesk: <https://uhi.unidesk.ac.uk/> for IT and technical issues as well.

## Date of Next Meeting

**Monday 14<sup>th</sup> December at 12pm - 1pm by Online Meeting.**

*Class Rep Meetings minutes by Joel Hockney, Moray HISA Student Association Assistant*

