

MORAY COLLEGE UHI COVID-19 LFD TESTING

Privacy Notice

The Data Controller of the information being collected is: Moray College UHI, Moray Street, Elgin, IV30 1JJ.

For any queries or concerns about how your personal data is being processed you can contact the relevant Data Protection Officer at dataprotectionofficer@uhi.ac.uk

This privacy statement relates to the following process:

Issuing of Covid-19 Lateral Flow test kits and recording of test kit batch information by Moray College UHI.

Your information will be used for the following purposes:

Purpose 1: Collect and maintain a covid test kit log which records information about the test kit batch issued to staff and students.

Purpose 2: Collect and maintain completed medical consent forms.

Our legal reason for using the data is/are:

The lawful basis is "Public Task": use of the personal data is necessary for the performing a task in the public interest or under official authority vested in us "Public Task".

Your data will, or may, be shared with the following recipients or categories of recipient:

Your personal data may be shared with The Department of Health and Social Care, NHS Scotland or the Medicines and Healthcare products Regulatory Agency. Please be aware that NHS NSS and PHS may share your personal data with:

- Your local Health Boards to carry out their public health duties
- The GP of the person who tested positive
- NHS Test and Protect service who undertake contact tracing to initiate contact tracing for positive cases
- Other parties of the health and care system for monitoring and planning actions in response to COVID-19

Where positive tests become part of the medical records of the tested person, parties authorised to access your medical records will also have access to this information.

Information about Covid-19 LFD tests may be provided to the Scottish Government in an aggregated and anonymised format for the evaluation of the effectiveness of this testing, including operational performance, clinical and public health effectiveness.

Your data will be retained for the following length of time:

One year from the date of last entry in the College Covid-19 test kit log.

The following rights are rights of data subjects:

- The right to access your personal data
- The right to rectification if the personal data we hold about you is incorrect
- The right to restrict processing of your personal data

The following rights apply only in certain circumstances:

- The right to withdraw consent at any time if consent is our lawful basis for processing your data
- The right to object to our processing of your personal data
- The right to request erasure (deletion) of your personal data
- The right to data portability

You also have the right to lodge a complaint with the Information Commissioner's Office about our handling of your data.