

CATERING ORDER FORM



Your event will be catered by The Bearded Chef, and serviced by a Catering Assistant(s) throughout the duration of the day/evening.

All relevant sections of this form must be completed and submitted at least 4 working days prior to Event Date.

CONTACT DETAILS	BILLING INSTRUCTIONS (if different from hire billing)
Hirer Contact Name	PO Number
Name of Organisation	Name
Email Address	Address
Event Day and Date	Postcode
Room	Additional Instructions

Please specify your requirements below and give clear details of any special dietary requirements (gluten free, lactose free, vegan, vegetarian etc.)

Option	Cost Per Head	Delivery Time & Collection Time	Amount Required	Dietary Requirements
Breakfast Roll (Choice of Bacon/Sausage etc.)	£6			
Vegetarian Breakfast Roll (Choice of Egg, Mushroom, Tomato, Tattie Scone, Hash Brown)	£6			
Sandwich Lunch	£6			
Soup & Sandwich Lunch	£7.50			
Finger Buffet (Sandwiches, Crisps and a selection of savoury and sweet items)	£11			
Traybakes	£1.65			
Biscuits (pre-packed)	£1.65			
Teas/Coffees/Hot Water/Herbal	£2.20			
Scones & Jam	£2.75			
Fruit Platter	£3.30			
Bottled Water/Can of Juice	£1.10			
Fresh Fruit Juice (glass)	£1.10			

Please note:

- + Prices are subject to current VAT rate
- + Water can be supplied in jugs for an additional 50p per jug
- + We require at least 4 days' notice for food orders and at least 2 days' notice for refreshments
- + Please return the form to agbcevents.moray@uhi.ac.uk



Hirer Signature _____ Date _____