

**Board of Management
Minutes of Special Meeting held on
Thursday 24 February 2022
At 1000 hours by MS Teams**

Present

Peter Graham (Chair)	David Patterson
Jessie McLeman	Alistair Fowlie
Hugh Hamilton	Seonaid Mustard
Murray Easton	Caroline Webster
Dawn McKinstrey	Stuart Cruickshank

In Attendance

Derek Duncan	Elaine Sutherland (Clerk)
Shelly McInnes	El Melton (Minutes)

Item		Action	Date
BM.22.01.01	(i) Resignations		
1.1	It was noted that Anne Campbell had recently resigned from the Board, and Seonaid Mustard had resigned with effect from 31 March 2022.		
	(ii) Appointments		
1.2	There were no appointments.		
BM.22.01.02	Apologies for Absence		
2.1	There were no apologies for absence.		
BM.22.01.03	Any Additional Declarations of Interest including specific items on this Agenda		
3.1	There were no declarations of interest.		
BM.22.01.04	Minutes of Previous Board meetings		
	(i) Draft Minutes of Board Meeting held on 16 December 2021		
4.1	The minutes of the previous meeting held on 16 December were accepted as an accurate record. Proposed: Hugh Hamilton Seconded: Jessie McLeman		
BM.22.01.05	Matters Arising from previous Board meetings		
	(i) Matters Arising from Board meeting held on 16 December 2021		
5.1	The majority of matters arising were either complete or included on the agenda for discussion, apart from the undernoted:		
5.2	<u>Items 5.2 and 5.6</u> : These items were for the March Board meeting rather than the February meeting, as minuted.		

5.3	Item 5.4: It was noted that an encouraging response had been received from Roger Sendall, UHI Acting Secretary, concerning the Board's requirements for risk reporting. Roger will meet with the Audit Committee to discuss the matter, prior to the Committee's next ordinary meeting in May.		
BM.22.01.06	Principal's Update (RESERVED)		
6.1	This item is reserved, and the minute held in confidence.		
BM.22.01.07	Date of Next Meeting		
7.1	The next meeting will be held on 24 March 2022		
RESERVED ITEMS			
BM.22.01.08	Draft Reserved Minutes of Board Meeting held on 16 December 2021		
8.1	This item is reserved, and the minute held in confidence.		
BM.22.01.09	Draft Reserved Matters Arising of Board Meeting held on 16 December 2021		
9.1	This item is reserved, and the minute held in confidence.		
BM.22.01.10	External Audit Report 2020-21		
10.1	This item is reserved, and the minute held in confidence.		
BM.22.01.11	Annual Statutory Accounts 2020-21		
11.1	This item is reserved, and the minute held in confidence.		
BM.22.01.12	Audit Committee's Annual Report to the Board 2020-21		
12.1	This item is reserved, and the minute held in confidence.		
BM.22.01.13	Statement of Compliance with Code of Good Governance – Checklist		
13.1	This item is reserved, and the minute held in confidence.		
<i>The meeting closed at 11.30am</i>			