

## Board of Management - Independent Member Role Description

The Independent members of the Board of Management of UHI Moray are appointed by the Regional Strategic Body. An independent member is responsible for:

- ✦ Contributing to the business of Board meetings, following established and agreed procedures.
- ✦ Contributing to one or more of the Board committees by membership or chairmanship.
- ✦ Engaging effectively at board meetings and working collaboratively with other members.
- ✦ Observing the *Nine Principles of Public Life* (selflessness, integrity, objectivity, accountability, openness, honesty, leadership, public service and respect) in all Board business.

The Independent members shall contribute to the Board in:

- ✦ Articulating the vision of UHI Moray as an academic partner and assigned college of UHI.
- ✦ Maintaining and developing the ethos of UHI Moray.
- ✦ Setting corporate objectives in line with local outcome agreement with UHI.
- ✦ Assessing the performance of the Principal and Chief Executive.
- ✦ Establishing high standards of integrity in the conduct of Board business.
- ✦ Monitoring the financial health and compliance of UHI Moray in line with the Local Financial Memorandum agreed with UHI.
- ✦ Monitoring UHI Moray's achievement of its agreed outcome measures.
- ✦ Working effectively with the Regional Strategic Committee.

The Members shall seek to promote the best interests of UHI Moray wherever possible, be its ambassador, and if called upon to do so, represent it at meetings, presentations and conferences.

### Performance of the Board and individual Board members

Each Member:

- ✦ Should contribute to establishing performance indicators against which to measure its performance.
- ✦ Should discuss their contribution and development needs with the Chair of the Board at least annually.
- ✦ Is expected to contribute to critical self-assessment of Board performance and processes and make an active contribution to the annual performance assessment of the governance of the College.
- ✦ Shall ensure regular attendance at board meetings.



**Board of Management Independent Member – Person Specification**

Criteria	Essential	Desirable
<b>Experience</b>	<ul style="list-style-type: none"> <li>✦ Significant experience in further, higher or secondary education, or</li> <li>✦ Significant experience in one of the following areas: financial management, risk management, accounting, audit, property and estates management, human resources, business development, rural sustainability, law, trade unions, business leadership or public sector/ Third Sector leadership, or</li> <li>✦ Significant experience of the Moray area and its needs.</li> </ul>	<ul style="list-style-type: none"> <li>✦ Experience of operating quality systems</li> <li>✦ Experience in promoting economic and social regeneration</li> </ul>
<b>Knowledge &amp; Skills</b>	<ul style="list-style-type: none"> <li>✦ Knowledge of the college area and/or of the higher and further education sectors</li> <li>✦ Ability to work effectively as part of a team</li> <li>✦ Ability to contribute to decision making</li> <li>✦ Highly developed written and verbal communications skills</li> <li>✦ Ability to analyse and interpret complex data</li> <li>✦ Ability to weigh up conflicting views and reach reasoned decisions</li> </ul>	<ul style="list-style-type: none"> <li>✦ Knowledge of good corporate governance</li> <li>✦ Knowledge of change management processes</li> </ul>



<b>Criteria</b>	<b>Essential</b>	<b>Desirable</b>
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li data-bbox="505 323 938 394">✦ Strong personal commitment to UHI and UHI Moray</li><li data-bbox="505 411 938 483">✦ Commitment to the values of equal opportunity and diversity</li></ul>	<ul style="list-style-type: none"><li data-bbox="976 323 1328 394">✦ Candidate lives, works or studies in the Moray area</li></ul>

