

## PERSON SPECIFICATION

### Details of Person Specification

<b>Job Title:</b>	Learning Assistant	<b>Grade:</b>	14-17
<b>Directorate /Section:</b>	Stem/Construction/Joinery	<b>Date:</b>	August 2021
<b>Prepared by:</b>	Jim MacKinnon		
<b>Designation:</b>	Deputy Head of Curriculum		
<b>Reviewed by:</b>	Danielle Watson		
<b>Designation:</b>	HR Advisor		

This form describes the essential and desirable criteria a person needs to perform the job.

Candidates who meet essential criteria should be preferred to those who do not. Exceptions to this guideline need to be justifiable and should be recorded.

### PERSON SPECIFICATION

#### 1. SKILLS AND ABILITIES

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	IT Skills.	Application Form/Interview
2.	Good communication skills.	Interview
	<b>Desirable</b>	
1.	Experience of machining in a wood environment	Interview
2.	Experience of working with fixed Machines in a Joinery workshop environment i.e. Surface Planer & Spindle Moulder	Interview
3.	Experience of Battery and Power tool maintenance.	Interview
4.	Experience of grinding, honing & sharpening	

	hand tools etc	Interview
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## 2. KNOWLEDGE

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Knowledge of Fixed wood working machines	Application Form/Interview
2.	Knowledge of maintaining wood working machine	Application Form
	<b>Desirable</b>	
1.	Knowledge of routine maintenance in joinery Machines and Joinery related products.	Interview

## 3. TRAINING

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Relevant SVQ level 3 qualification in Carpentry or Joinery or Wood Machinist	Application Form
	<b>Desirable</b>	
	Relevant experience in current joinery practices and procedures.	Application Form

## 4. EXPERIENCE

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Minimum of 5-year post apprenticeship practical Carpentry and joinery experience	Application Form
	<b>Desirable</b>	

1.	Relevant Qualification/ Experience for Training students	Application Form/Interview
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## 5. OTHER REQUIREMENTS

No.	Description	Method of Assessment
	<b>Essential</b>	
1.	Flexibility to work weekends, evenings if required.	Interview
	<b>Desirable</b>	
1.	Interest in STEM based mentoring programmes	Interview